

BOARD EFFECTIVENESS TRAINING

MARCH 28, 2009

PLANNING

Communications from Director

Weekly reports, monthly calendar

Newspapers

- Promote library events to our schools
Review Mission statement.
Review Strategic plan
Plan for Library's future
- Analyze services with the Board
Organize friends groups

FINANCE

Good management by Director

Good management for grants

Fundraising

- More active friends group
- More members and friends
- Reach out to large donors for support of Carnegie

ORGANIZATIONAL OPERATIONS

Board informed by Director

- Policy notebooks

HUMAN RESOURCES

Write recommendation to C.C. for new trustees

- Attend C.C. meetings with announcements of upcoming events, Friends of Library membership, thank yous.

COMMUNITY RELATIONS

Newspapers coverage

Newsletters

Emails

- Trustees routinely reports to their council person who appointed them.
- Assert how we are serving community.
- Work with schools for Library promotion.

ADVOCACY DIRECTOR

Improve C.C. presence at Library events

- Plan for public speaking events.