



Community Services Department  
Library Division  
Weekly Report

**WEEK OF: October 9, 2009**

## THIS WEEK @ THE LIBRARY

- 1,091 books were checked out
  - 31 library cards were issued
  - 22 library cards were renewed
  - 296 Internet users
  - 2,089 visitors to the library**
  - 1,203 Information requests received
  - 602 reference questions received
  - 984 Items (books, magazines & newspapers) were used in the library
    - 8 Interlibrary loan materials processed
    - 29 Internet contracts were processed
    - 5 books/magazines were discarded
    - 75 new materials were catalogued
    - 16 new materials were processed
    - 2 Live Homework Help users
- 
- Held the **Read for the Record** program. The goal was to have as many kids as possible reading the same book at the same time. This year's book was "The Very Hungry Caterpillar" by Eric Carle. Over **40** kids participated in this event.
  - Attended meeting with other Imperial County Library Directors to discuss coordination of staff training and joint project. These meetings take place about 4-5 times per year.
  - Received grant from the Children and Families First Commission in the amount of \$675 to help fund the Adult Literacy program's family picnic.
  - **13** adult literacy learners were tutored this week.
  - 1 hour of literacy software used.
  - Interviewed a prospective ALS student. She qualified and was added to the waiting list.
  - Re-stocked book supply, so that pediatricians at Clinicas de Salud del Pueblo have plenty of books to give away to children under the Reach out and Read Program. Also took 3 books for the waiting room library. The "Waiting Room Library" is for parents and children to be able to read together while they wait for their appointment.
  - This week we provided **730** free afterschool snacks.
  - **8** seniors enjoyed watching a classic Mexican movie at the library.
  - Added **SENIOR SERVICES** link to the library webpage.

### Children's Activities

- **43** children participated in this week's after school activities. Children made a pumpkin and played board games.

- **14** toddlers and **11** adults attended the story hour this week. Books read to children included “Ricitos de Oro” and “Oso Pardo”. Children made a brown bear face craft.
- **18** kids watched the movie “Beverly Hills Chihuahua”.
- Started offering activities to promote “THE ELECTRIC COMPANY” program being sponsored by SDSU, IV. With the assistance of Trustee Armida Romero, we are offering the reading activities 2 times per week. This week we had about 18 children in attendance. The activities are part of the promotion for the taping of the KPBS show that is to be filmed at SDSU, IV on Saturday, November 14<sup>th</sup>.

## Branch Activities—William Moreno Jr. High

240 books were checked out  
 5 library cards were issued  
 20 Internet users  
 2 Live Homework Help user  
 69 Information requests received  
 184 Items (books, magazines & newspapers) were used in the library  
 15 reference questions received

- 20 teens attended the afterschool activities. Teens worked with their weaving project, played board games and did Halloween bats.

## Carnegie Technology Center

**154** people used the technology center this week  
**104** people used the computers  
 7 Internet/Library cards issued  
 6 attended the Introduction to the Internet class  
 5 attended the E-mail class



Community Services Department  
Library Division  
Weekly Report

**WEEK OF: October 23, 2009**

**THIS WEEK @ THE LIBRARY**

707 books were checked out  
30 library cards were issued  
19 library cards were renewed  
259 Internet users  
**1,702 visitors to the library**  
982 Information requests received  
670 reference questions received  
569 Items (books, magazines & newspapers) were used in the library  
9 Interlibrary loan materials processed  
51 overdue notices were e-mailed  
37 Internet contracts were processed  
8 books/magazines were discarded  
2 new materials were catalogued  
3 Live Homework Help users

- **14** adult literacy learners were tutored this week.
- 5 hour of literacy software used.
- Re-stocked book supply, so that pediatricians at Clinicas de Salud del Pueblo have plenty of books to give away to children under the Reach out and Read Program. Also took 4 books for the waiting room library. The "Waiting Room Library" is for parents and children to be able to read together while they wait for their appointment.
- **740** free afterschool snacks were served this week.
- Participated in Seniors Health Fair. Issued 32 library cards.
- Attended the "Palate and Palette" Art Exhibit in El Centro.
- Participated in the Community Health Fair at the Community Center. Handed out information about library services and 8 library cards were issued.
- 15 people attended the book club meeting this month. "The Alchemist" by Paulo Coelho was discussed.
- **Celebrated Teen Read Week.** On Monday, we gave out 54 pencils; on Tuesday, 10 teens played Pictionary; on Wednesday, 57 teens watched "Transformers 2" and enjoyed popcorn, sodas and hotdogs; on Thursday 22 teens made vanilla ice cream and took a free book home and on Friday, we issued 11 new library cards for teens.
- 2 people attended the Poetry Club this month.
- Two staff members attended the Serra Multilingual Book Fair in San Diego.

### Children's Activities

- **41** children participated in this week's after school activities. Children made Halloween cards and played board games.

- **7** toddlers and 5 adults attended the story hour this week. Books read to children included “Shapes”, “Froggy Gets Dressed “and “Snakes Shapes”. Children made a frog.
- **18** children watched the movie “Leroy & Stitch”.
- **65** preschoolers from Neighborhood House visited the library for a story time. The theme was community helpers. Books read to children included “Firefighters” and “Let’s Visit the Doctor”. Children made a firefighter hat.

## Branch Activities—William Moreno Jr. High

197 books were checked out  
 6 library cards were issued  
 1 library card was renewed  
 15 Internet users  
 77 Information requests received  
 69 Items (books, magazines & newspapers) were used in the library  
 21 reference questions received

- 19 teens attended the afterschool activities. Teens worked with their weaving project, and played board games and did Halloween bats.
- 23 teens made ice cream.

## Carnegie Technology Center

**137** people used the technology center this week  
**80** people used the computers  
 2 Wireless users  
 3 Internet/Library cards issued  
 5 attended the Introduction to the Internet class  
 5 attended the E-mail class

- 🌐 7 people attended the Historic Commission meeting at the Carnegie.



Community Services Department

Library Division

Weekly Report

WEEK OF: October 29, 2009

## THIS WEEK @ THE LIBRARY

768 books were checked out  
28 library cards were issued  
21 library cards were renewed  
248 Internet users  
**1,459 visitors to the library**  
1,041 Information requests received  
810 reference questions received  
741 Items (books, magazines & newspapers) were used in the library  
24 Interlibrary loan materials processed  
31 overdue notices were e-mailed  
49 Internet contracts were processed  
11 books/magazines were discarded  
45 new materials were catalogued  
3 Live Homework Help users in the library and 72 remote users

- **15** adult literacy learners were tutored this week.
- **2** hours of literacy software used.
- Attended City Council meeting.
- Attended a meeting of the Mariachi Festival Committee in preparation for the 2010 Festival.
- Library Trustee and Director attended the Chamber Mixer and art exhibit at the Stepping Gallery at SDSU, IV.
- Two staff members attended the California Library Association Conference in Pasadena.
- Participated on the Selection Committee for the Librarians for Diverse Communities Scholarship being offered by Serra Library Cooperative Library System. This is a grant from the Laura Bush Foundation to help library staff go to graduate school to receive their Master's in Library and Information Science. The library currently has on applicant for the scholarship program.
- Conducted 4 ALS intakes. Two of them qualified for our program and the other two were referred to other community agencies.
- Re-stocked book supply, so that pediatricians at Clinicas de Salud del Pueblo have plenty of books to give away to children under the Reach out and Read Program. Also took 8 books for the waiting room library. The "Waiting Room Library" is for parents and children to be able to read together while they wait for their appointment.
- **560** free afterschool snacks were served this week.

### Children's Activities

- **22** children participated in this week's after school activities. Children made bats and played board games.
- **9** toddlers and 10 adults attended the story hour this week. Books read to children included "I am a Fireman" and "Firefighters". Children made fireman hats.

- **159** children and 138 parents participated in the Halloween Reading is Fundamental program at the library. Activities offered included, story time, two craft stations where children made a bat and a ghost; two game stations where kids played sack races and a witch stew game; enjoyed playing in a jumper; got their fortune told; got their picture taken and got a Halloween tattoo.

### Branch Activities—William Moreno Jr. High

- 161 books were checked out
- 2 library cards were issued
- 0 library card was renewed
- 20 Internet users
- 87 Information requests received
- 141 Items (books, magazines & newspapers) were used in the library
- 23 reference questions received
- 1 Live Homework Help users

- 19 teens attended the afterschool activities. Teens worked with their weaving project, played board games and did Halloween bookmarks.

### Carnegie Technology Center

- 164** people visited the technology center this week
- 84** people used the computers
- 8 Wireless users
- 11 Internet/Library cards issued
- 6 attended the Introduction to the Internet class
- 6 attended the E-mail class

- ☉ Hosted monthly Library Board meeting.
- ☉ A grant application was submitted by Townsend to Verizon to purchase new computers. The consultants worked with the Director to complete the application.
- ☉ The Calxico Historical Committee held a meeting in the Café/Museum area of the library.