



Community Services Department  
Library Division  
Weekly Report

**WEEK OF: June 11, 2009**

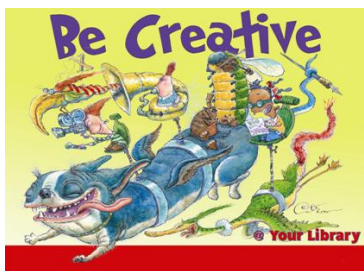
**THIS WEEK @ THE LIBRARY**

- 488 books were checked out
  - 33 library cards were issued
  - 11 library cards were renewed
  - 200 Internet users
  - 454 items (books, magazines & newspapers) were used in the library
  - 1,144 visitors to the library
  - 471 reference requests received
  - 300 information requests received
  - 13 Books/magazines were discarded
  - 41 Internet contracts were processed
  - 7 overdue notices were e-mailed
  - 5 materials were processed
  - 9 Interlibrary loan materials processed
- 17 people visited the Carnegie Technology Center on Monday.
  - Held monthly staff meeting.
  - Re-stocked book supply, so that pediatricians at Clinicas de Salud del Pueblo have plenty of books to give away to children under the Reach out and Read Program. Also took 4 books for the waiting room library. The "Waiting Room Library" is for parents and children to be able to read together while they wait for their appointment.
  - 3 hours of literacy software used.
  - Uploaded new book list to website.
  - Held last Families for Literacy program of the fiscal year with 7 children and 4 parents in attendance. The theme of the program was numbers. Books read to children included "Counting Numbers", "Counting Sheep" and "Ten Black Dots". Children made a puppet.
  - Submitted Reading Is Fundamental Performance Report for FY 2008-09 and submitted Program Proposal for FY 2009-10

## **BRANCH NEWS**

- 61 Books were checked out
- 0 New library cards issued
- 7 Internet users
- 25 items (books, magazines & newspapers) were used
- 32 information requests received
- 0 reference requests received

➤ June 9<sup>th</sup> was the last day the Branch Library was open.



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**WEEK OF: June 25, 2009**



## THIS WEEK @ THE LIBRARY

- 3,056 books were checked out
  - 105 library cards were issued
  - 31 library cards were renewed
  - 302 Internet users
  - 2,392 items (books, magazines & newspapers) were used in the library
  - 2,864 visitors to the library
  - 962 reference requests received
  - 1,529 information requests received
  - 8 Books/magazines were discarded
  - 52 Internet contracts were processed
  - 18 overdue notices were mailed
  - 0 materials were processed – due to workload created by SFRP.
  - 10 Interlibrary loan materials processed
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- Held monthly Library Board meeting.
  - 37 people used the Carnegie Technology Center this week.
  - Re-stocked book supply, so that pediatricians at Clinicas de Salud del Pueblo have plenty of books to give away to children under the Reach out and Read Program. Also took books for the waiting room library. The “Waiting Room Library” is for parents and children to be able to read together while they wait for their appointment.
  - **3 ALS learners were tutored this week.**
  - 3 hours of literacy software used.
  - Continued advertising summer programs within the community.
  - 11 people attended the Poetry Club this month.
  - Performed annual evaluations on two staff members.
  - Attended “The Electric Company Outreach Training” at SDSU so that our library can be a part of the show that will be taped on campus in the Fall.
  - Held first meeting of the Spanish book discussion group. Attendance was low, but it is exciting to have started it –finally.
  - The scrapbooking club met on Monday with 22 people in attendance.

## Children Programs

- ▶ **509 kids and 27 adults registered for the Summer Family Reading Program this week.** Registration remains open throughout the duration of the program.
- ▶ 109 children participated in a drawing contest held by the Consulado de Mexico.
- ▶ 68 children and 17 adults attended a special presentation by the Imperial County Health Department on tobacco use prevention.
- ▶ 29 toddlers and 18 parents attended toddler story time. Books read to children included “El Granero Rojo” and “Winnie the Pooh & Piglet”. Children made a paper plate watermelon.

- ▶ 143 children played bingo on Thursday.
- ▶ 41 teens attended the activities this week. They started weaving a scarf and decorated a candle.
- ▶ The library is participating in the Summer Food Service Program in which free meals are provided to children 18 years old and younger. Meals are provided by Calexico Neighborhood House. This week we served 222 free meals to children.