



**Friends of  
Camarena Memorial Library**

850 Encinas Ave.  
Calexico, CA

**MEMBERS:**

Jeanette Chew, President  
Lorenia Romero, Vice-President  
Judith Mazon, Secretary  
Abril Ayala, Treasurer  
Ricardo Ortega, Representative

Lizeth Legaspi, Library Manager

**Tuesday, January 24, 2023  
4:00 pm**

**AGENDA**

*This meeting will be held in person at the library. You may also participate via Zoom.*

**Meeting ID: 862 8412 1952**

**Passcode: 096915**

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF THE AGENDA**

**PUBLIC COMMENTS**

**MEMBERS COMMENTS**

**CONSENT AGENDA**

- A. Approval of minutes from meeting on July 25, 2022
- B. Income and Expense Report

**DISCUSSION AND POTENTIAL ACTION ITEMS**

- C. Programs Sponsored by Friends of the Library
- D. 2023 Fundraising Report
- E. Annual Registration Renewal Report (Form CT-TR-1 and RRF-1)
- F. File IRS e-card 990
- G. Set meeting dates for 2023
- H. Adjourn

**INFORMATION**

February calendar of activities



**Friends of the Camarena Memorial Library**  
**Monday, July 25, 2022**

***IN PERSON MEETING WITH VIRTUAL ZOOM MEETING AVAILABLE***  
**4:30 PM**

**Call to Order-**Ms. Jeanette Chew, Friends of the Library President, called the meeting to order 4:36 p.m.

**Roll Call-** Members present were as follows: Jeanette Chew, April Ayala joining us from an electronic device from home, Cecilia Herrera and Lizeth Legaspi.

**Approval of Agenda-**Motion made to approve agenda  
Motion: Jeanette Chew Second: Cecilia Herrera

**Public Comments-**None

**Members Comments-**Ms. Chew mentioned the library is doing a great job. She continues to see articles published in the local newspaper.

**CONSENT AGENDA**

**A. Approval of Minutes from Meeting on May 11, 2022:**

**B. Income and Expense Report:**

Mrs. Lizette Legaspi gave an update on expenses incurred up to date.

Motion: Abril Ayala Second: Cecilia Herrera both consent items were approved as delivered.

**DISCUSSION AND POTENTIAL ACTION ITEMS**

**C. Walmart Grant Application to benefit Library programming**

Ms. Legaspi informed the board that in the past, the library has applied for funding from Walmart to cover summer program expenses. Now, Walmart only accepts applications submitted by a non-profit agency. Ms. Herrera mentioned that Aldi, Smart & Final and Costco also provide funding for communities. On motion by Ms. Ayala and seconded by Ms. Chew, it was approved to apply for Walmart grant.

**D. T-shirts for Volunteers/Students working at the library**

Ms. Legaspi proposed the ordering of t-shirts to give out to library volunteers. Students that volunteer appreciate when a t-shirt of past summer programs is given to them. A

tentative quote from Caliber Screenprinting was provided. On motion by President Chew and seconded by Ms. Ayala, the approval of ordering 50 t-shirts was approved.

**E. Family Night Dates:**

Ms. Legaspi provided a spreadsheet with the upcoming family nights from November 2022 thru April 2023. She extended an invitation for board members to join as they have done it in past events.

**F. Membership Renewal Letter Project:**

President Chew and Ms. Legaspi worked on a letter to send to those individuals who became members of the friends' group or made a donation. This letter intends to remind them to renew membership. Ms. Chew will be sending these letters.

**G. Family Summer Reading Program Expenses:**

Ms. Legaspi provided an spreadsheet with a tentative budget for summer program expenses. She requested to be able to spend about \$700. On motion by President Chew and seconded by Ms. Ayala the expense was approved.

**H. Adjournment:**

Meeting adjourned at 5:20 p.m. on motion by President Chew and seconded by Ms. Ayala

**INFORMATION**

A copy of the July calendar of activities was provided







CAMARENA MEMORIAL LIBRARY

Camarena Memorial Library  
invites you to



LEGO

PLAY DAY

MONDAY JANUARY 23, 2023 | 3-5 PM

850 ENCINAS AVE. CALEXICO, CA 760-768-2170





Let's  
**Puzzle.** at  
**the Library**

**Monday, January 30, 2023**

**3:00-5:00 pm**

Join us, have fun building  
jigsaw puzzles & exercise both  
sides of the brain!



CAMARENA MEMORIAL LIBRARY

**CAMARENA MEMORIAL LIBRARY**

850 Encinas Ave. | Calexico, CA

760-768-2170

<https://calexicolibrary.org>

**Open to ages 3+**



CAMARENA MEMORIAL LIBRARY



# Preschool BINGO

**GAMES, FUN & PRIZES**

*Play & Learn*

**FRIDAYS AT 11:30 AM**

(check monthly calendar for dates)



**CAMARENA MEMORIAL LIBRARY**

850 ENCINAS AVE. CALEXICO, CA 760-768-2170

<https://calexicolibrary.org>









MAIL TO:  
 Registry of Charitable Trusts  
 P.O. Box 903447  
 Sacramento, CA 94203-4470

STREET ADDRESS:  
 1300 I Street  
 Sacramento, CA 95814  
 (916) 210-6400

WEBSITE ADDRESS:  
[www.oag.ca.gov/charities](http://www.oag.ca.gov/charities)

## ANNUAL TREASURER'S REPORT ATTORNEY GENERAL OF CALIFORNIA

Section 12586, California Government Code  
 11 Cal. Code Regs., Section 301

(FORM CT-TR-1)

(For Registry Use Only)

Name of Organization _____	State Charity Registration Number _____
Address (Number and Street) _____	Corporation or Organization No. _____
City or Town, State and ZIP Code _____	Federal Employer I.D. No. _____

For annual accounting period ( beginning \_\_\_ / \_\_\_ / \_\_\_ ending \_\_\_ / \_\_\_ / \_\_\_ )

### BALANCE SHEET

#### ASSETS

Cash	\$
Savings	\$
Investment	\$
Land/Buildings	\$
Other Assets	\$
<b>TOTAL ASSETS</b>	<b>\$</b>

#### LIABILITIES

Accounts Payable	\$
Salary Payable	\$
Other Liabilities	\$
<b>TOTAL LIABILITIES</b>	<b>\$</b>

#### FUND BALANCE

Total Assets less Total Liabilities	\$
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### REVENUE STATEMENT

#### REVENUE

Cash Contributions	\$
Noncash Contributions	\$
Program Revenue	\$
Investments	\$
Special Events	\$
Other Revenue	\$
<b>TOTAL REVENUE</b>	<b>\$</b>

#### EXPENSES

Compensation of Officers/Directors	\$
Compensation of Staff	\$
Fundraising Expenses	\$
Rent	\$
Utilities	\$
Supplies/Postage	\$
Insurance	\$
Other Expenses	\$
<b>TOTAL EXPENSES</b>	<b>\$</b>

#### NET REVENUE

Total Revenue less Total Expenses	\$
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**I hereby declare under penalty of perjury that I have examined this report, including accompanying documents, and, to the best of my knowledge and belief, the content is true, correct and complete and I am authorized to sign.**

Signature of Authorized Agent	Printed Name	Title	Date



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## ANNUAL REGISTRATION RENEWAL FEE REPORT TO ATTORNEY GENERAL OF CALIFORNIA

**Sections 12586 and 12587, California Government Code  
11 Cal. Code Regs. sections 301-306, 309, 311, and 312**

Failure to submit this report annually no later than four months and fifteen days after the end of the organization's accounting period may result in the loss of tax exemption and the assessment of a minimum tax of \$800, plus interest, and/or fines or filing penalties. Revenue & Taxation Code section 23703; Government Code section 12586.1. IRS extensions will be honored.

(For Registry Use Only)

<p>Name of Organization _____</p> <p>List all DBAs and names the organization uses or has used _____</p> <p>Address (Number and Street) _____</p> <p>City or Town, State, and ZIP Code _____</p> <p>Telephone Number _____ E-mail Address _____</p>	<p>Check if:</p> <p><input type="checkbox"/> Change of address</p> <p><input type="checkbox"/> Amended report</p> <p>State Charity Registration Number _____</p> <p>Corporation or Organization No. _____</p> <p>Federal Employer ID No. _____</p>
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**ANNUAL REGISTRATION RENEWAL FEE SCHEDULE (11 Cal. Code Regs. sections 301-307, 311, and 312)  
Make Check Payable to Department of Justice**

Total Revenue	Fee	Total Revenue	Fee	Total Revenue	Fee
Less than \$50,000	\$25	Between \$250,001 and \$1 million	\$100	Between \$20,000,001 and \$100 million	\$800
Between \$50,000 and \$100,000	\$50	Between \$1,000,001 and \$5 million	\$200	Between \$100,000,001 and \$500 million	\$1,000
Between \$100,001 and \$250,000	\$75	Between \$5,000,001 and \$20 million	\$400	Greater than \$500 million	\$1,200

**PART A - ACTIVITIES**

For your most recent full accounting period (beginning \_\_\_/\_\_\_/\_\_\_ ending \_\_\_/\_\_\_/\_\_\_) list:

Total Revenue \$ \_\_\_\_\_ (including noncash contributions)

Noncash Contributions \$ \_\_\_\_\_ Total Assets \$ \_\_\_\_\_

Program Expenses \$ \_\_\_\_\_ Total Expenses \$ \_\_\_\_\_

**PART B - STATEMENTS REGARDING ORGANIZATION DURING THE PERIOD OF THIS REPORT**

**Note:** All questions must be answered. If you answer "yes" to any of the questions below, you must attach a separate page providing an explanation and details for each "yes" response. Please review RRF-1 instructions for information required.

	Yes	No
1. During this reporting period, were there any contracts, loans, leases or other financial transactions between the organization and any officer, director or trustee thereof, either directly or with an entity in which any such officer, director or trustee had any financial interest?		
2. During this reporting period, was there any theft, embezzlement, diversion or misuse of the organization's charitable property or funds?		
3. During this reporting period, were any organization funds used to pay any penalty, fine or judgment?		
4. During this reporting period, were the services of a commercial fundraiser, fundraising counsel for charitable purposes, or commercial coventurer used?		
5. During this reporting period, did the organization receive any governmental funding?		
6. During this reporting period, did the organization hold a raffle for charitable purposes?		
7. Does the organization conduct a vehicle donation program?		
8. Did the organization conduct an independent audit and prepare audited financial statements in accordance with generally accepted accounting principles for this reporting period?		
9. At the end of this reporting period, did the organization hold restricted net assets, while reporting negative unrestricted net assets?		

**I declare under penalty of perjury that I have examined this report, including accompanying documents, and to the best of my knowledge and belief, the content is true, correct and complete, and I am authorized to sign.**

Signature of Authorized Agent	Printed Name	Title	Date
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